

# Sample Order Form

**EMTEK**<sup>®</sup>

**ASSA ABLOY**

Sample Type (No charge Sample / Dealer Sample) \_\_\_\_\_

Account #/ Name \_\_\_\_\_

Date \_\_\_\_\_

Ship To \_\_\_\_\_

ATTN \_\_\_\_\_

\_\_\_\_\_ TAG \_\_\_\_\_

Qty	Product Code	Finish	Description	Amount
Note:				<b>Total</b>

**Sample Program**

Samples are gladly provided at no charge to authorized dealers, under the following conditions:

**EMTEK**

- ½ Door Lock Dummy (max 2)
- ½ Pair of Hinges (max 2)
- Cabinet Knob or Pull (max 3)
- Door Accessory (max 1)

**Yale Expressions™**

- Passage, privacy or dummy function sets (max 3)

Emtek applies a packaging, shipping and handling charge of \$2.50 per sample (\$2.50 for one sample, \$5.00 for two samples, \$7.50 for three samples, etc.)

**Sample Order Exceptions**

- Samples must be different product codes.
- Emtek samples do not include active door hardware sets, 8" or larger cabinet pulls, door pulls, appliance pulls, electronic locks, entry sets, bath hardware or door accessories over \$75 list.

**Placing a Sample Order**

- Email orders to [samples@emtek.com](mailto:samples@emtek.com) or place by fax, phone, or mail.
- Write "NO CHARGE SAMPLE" on the order.
- Standard shipment upgrade charges will apply for expedited freight requests.
- Orders for sample products must be placed separately and not combined with other products.
- Emtek does not require samples to be returned.

**No Restocking Fee Charged for Sample Orders with Exceptions**

- Email orders to [samples@emtek.com](mailto:samples@emtek.com) or place by fax, phone, or mail.
- Write "DEALER SAMPLE" on the order.
- Keep the samples you want and return the samples you don't.
- Contact Customer Service for Return Authorization in advance to ensure a restock fee is not applied to the return.
- Product must be returned in its original condition.
- Return freight charge of \$15USD in the United States or \$30USD in Canada or Mexico. This charge will be deducted from the credit issued for each call tag.
- No freight will be charged if the return is sent prepaid.

EMTEK Products, Inc.

Tel: 800-356-2741 626-961-0413

Fax: 800-577-5771 626-336-2812

[www.emtek.com](http://www.emtek.com)

**Please Fax Order Form to (800) 577-5771  
or Email to [Samples@emtek.com](mailto:Samples@emtek.com)**